

Board Meeting AGENDA

**Green Room, Callendar House
Thursday 27th October 2011 9.30am – 1.00pm**

Timings	No	Item	Responsible	Purpose
5 mins	1.	Appointment of Board Directors	IS	Decision
5 mins	2.	Minute of Meeting 25 th August 2011	IS	Decision
10 mins	3.	Matters Arising	IS	Discussion
1 hour	4.	Business Plan 2012 / 2013	MC/JC	Decision
Coffee 10:45 – 11:00				
10 mins	5.	Budget Control Statement July – August 2011	DC	Discussion
5 mins	6	Banking Arrangements, Direct Debit and BACS Payment Services	DC	Decision
5 mins	7.	Christmas Opening Hours	MC	Decision
15 mins	8.	Risk Register	JC	Discussion
30 mins	9.	FTH	LOH	Discussion
15 mins	10.	Code of Conduct – Verbal Update	MC	Discussion
10 mins	11.	Strategy for Culture Libraries Sport & Recreation	MC/JC	Discussion
10 mins	12.	Catering Review	MC	Information
10 mins	13.	Severe Weather Management Plan	PF	Information