

Falkirk Community Trust

Board Meeting Minute

Minute of a special meeting of the Board of Directors of Falkirk Community Trust Limited (the "Company") held at Falkirk Stadium on **21st March 2013** at 9.30am. Ian Scott (IS) chaired the meeting throughout.

Present: Ian Scott (IS) Chair; Bob Tait (BT); Ann Cowen (AC); Cllr Linda Gow (LG); Cllr Dennis Goldie (DG); Cllr Joan Paterson (JP); Simon Rennie (SR); Provost Pat Reid (PR)

In Attendance: (MC); Neil Brown (NB); Jane Clark (JC)

Apologies: Cllr Malcolm Nicol; Alex McQuade; Ruth Morrison; Gayle Martin; Maureen Campbell; Lesley O'Hare.

No.	Agenda Item	Agreement / Action	Who
1	Welcome	IS welcomed Directors to this special meeting convened to further consider the Culture and Sport Strategy following previous discussion by the Board in November 2012.	
2	Consultative draft Culture and Sport Strategy	<p>The Board discussed the consultative draft Strategy. Points raised included:</p> <ul style="list-style-type: none"> • Vibrant and attractive document setting a good standard for the Trust to be associated with; • Importance of the Strategy in delivering the Single Outcome Agreement; • Case studies illustrate well how we want to work; • How to ensure stakeholder engagement in the Delivery Plans – a more structured approach could be beneficial; • All stakeholders consulted previously will be consulted on the Strategy; • The consultation process will require Council endorsement as the Strategy is a joint plan between FCT and FC. <p>Action The Board asked that:</p> <ul style="list-style-type: none"> • A foreword is drafted that sets out the purpose of the strategy, why it is important to read it; what's in it for stakeholders and their role in taking it forward; • Helix is added to the opportunities; • The Strategy is given a final check for grammar and style and long sentences are reduced with plain English being used; • Suitability for visually impaired is checked; • Consideration is given to how to incorporate mention of communities across the area such as a geographical map of the area; • Consideration is given to whether photographs could be named or indexed. • The potential to include a geographical map of the area to be considered <p>Decisions The Board:</p> <ul style="list-style-type: none"> • Approved the Consultative Draft Strategy <i>Inspiring Active Lives – A Culture and Sport Strategy for Falkirk</i> subject to the amendments above; • Authorised the Chief Executive to take forward the consultation in collaboration with Falkirk Council; • Agreed to receive a further report and the final Strategy following consultation with details of launch proposals; 	JC

		<ul style="list-style-type: none">• Delegated authority to the Chair to approve the amendments to the Strategy outlined above.	
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Meeting Chair

Date